

## Corporate Parenting Board

### Reporting Schedule: Forward Planner

#### 2017 - 2018

<b>Report (Corresponding Strategic Priority Statement)</b>	<b>Report Lead</b>	<b>Draft Report submitted for Advice</b>	<b>Draft Report Submitted for Departmental Sign-off</b>	<b>Draft Report Submitted to Constitutional Services</b>	<b>Chair's Briefing</b>	<b>Final Report Submitted to Constitutional Services</b>	<b>Corporate Parenting Board</b>
<ul style="list-style-type: none"> <li>▪ Quality Assurance Visits of Regulated and Non-regulated Residential Provision</li> <li>▪ Adoption and Permanency (2)</li> <li>▪ Pilot Ofsted Inspection</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Keep on Caring (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Kay Sutt</li> <li>▪ Sonia Cain</li> <li>▪ Helen Blackman</li> <li>▪ Jon Rea</li> <li>▪ Lynn Pearce</li> <li>▪ Cllr Mellen</li> </ul>	<b>8<sup>th</sup> June 2017</b>	<b>10<sup>th</sup> June 2017</b>	<b>15<sup>th</sup> May 2017</b>	<b>22<sup>nd</sup> May 2017</b>	<b>7<sup>th</sup> June 2017</b>	<b>19<sup>th</sup> June 2017</b>
<ul style="list-style-type: none"> <li>▪ Independent Reviewing Officer Service Annual Report (3)</li> <li>▪ Pathway Planning (3)</li> <li>▪ Foster Carer Recruitment and Retention</li> <li>▪ Children in Care Joint Strategic Needs Assessment</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner (Verbal Update)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Clive Chambers</li> <li>▪ Sharon Clarke</li> <li>▪ Sonia Cain</li> <li>▪ Grace Brough</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>	<b>31<sup>st</sup> May 2017</b>	<b>7<sup>th</sup> June 2017</b>	<b>14<sup>th</sup> June 2017</b>	<b>21<sup>st</sup> June 2017</b>	<b>5<sup>th</sup> July 2017</b>	<b>17<sup>th</sup> July 2017</b>
<ul style="list-style-type: none"> <li>▪ Care Leavers Annual Report (4)(5)</li> <li>▪ Emotional Health (1)</li> <li>▪ CiC Performance Report (Q3/Q4 16/17)</li> <li>▪ Advocacy and Independent Visitor Annual Report</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sharon Clarke</li> <li>▪ Aileen Wilson</li> <li>▪ Steve Comb</li> <li>▪ Val Marshall</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>	<b>26<sup>th</sup> July 2017</b>	<b>2<sup>nd</sup> August 2017</b>	<b>9<sup>th</sup> August 2017</b>	<b>16<sup>th</sup> August 2017</b>	<b>6<sup>th</sup> September 2017</b>	<b>18<sup>th</sup> September 2017</b>

<b>Report (Corresponding Strategic Priority Statement)</b>	<b>Report Lead</b>	<b>Draft Report submitted for Advice</b>	<b>Draft Report Submitted for Departmental Sign-off</b>	<b>Draft Report Submitted to Constitutional Services</b>	<b>Chair's Briefing</b>	<b>Final Report Submitted to Constitutional Services</b>	<b>Corporate Parenting Board</b>
<ul style="list-style-type: none"> <li>▪ Statement of Purpose Fostering Service and Adoption Agency</li> <li>▪ Children in Care Placements</li> <li>▪ Physical Health</li> <li>▪ Performance Report (Q1 and Q2 2017/18)</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Sonia Cain</li> <li>▪ Holly Macer</li> <li>▪ Kathryn Higgins</li> <li>▪ Steve Comb</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>	2 <sup>nd</sup> October 2017	9 <sup>th</sup> October 2017	16 <sup>th</sup> October 2017	23 <sup>rd</sup> October 2017	8 <sup>th</sup> November 2017	20 <sup>th</sup> November 2017
<ul style="list-style-type: none"> <li>▪ Fostering and Adoption Panel Chairs Update</li> <li>▪ Child Sexual Exploitation and Grooming (1)</li> <li>▪ Adoption and Permanency (2)</li> <li>▪ Complaints Service Report</li> <li>▪ CiC and Care Leavers Strategy</li> <li>▪ Children in Care Council (Verbal Update)</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Audrey Taylor</li> <li>▪ Racheal Osborne / Clive Chambers</li> <li>▪ Audrey Taylor, Sharon Clarke</li> <li>▪ Patrick Skeet</li> <li>▪ Steve Comb</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>	27 <sup>th</sup> November 2017	4 <sup>th</sup> December 2017	11 <sup>th</sup> December 2017	18 <sup>th</sup> December 2017	3 <sup>rd</sup> January 2018	15 <sup>th</sup> January 2018
<ul style="list-style-type: none"> <li>▪ Educational Attainment of Children in Care (4)</li> <li>▪ NCSCB Missings Update Report</li> <li>▪ Edge of Care Provision</li> <li>▪ Reducing Offending Behaviour</li> <li>▪ Children in Care Council: Have your Say 2016</li> <li>▪ Report Forward Planner</li> </ul>	<ul style="list-style-type: none"> <li>▪ Jasmin Howell</li> <li>▪ Clive Chambers</li> <li>▪ Kay Sutt</li> <li>▪ Sam Flint</li> <li>▪ Jon Rea</li> <li>▪ Cllr Mellen</li> </ul>	2 <sup>nd</sup> February 2018	9 <sup>th</sup> February 2018	16 <sup>th</sup> February 2018	23 <sup>rd</sup> February 2018	7 <sup>th</sup> March 2018	19 <sup>th</sup> March 2018

- **SPS 1: Health**
- **SPS 2: Permanency**
- **SPS 3: Resilience and Independence**
- **SPS 4: Educational Attainment**

- SPS 5: Suitable Accommodation
- SPS 6: Offending Behaviour

### **ATTENTION: IMPORTANT CHANGES TO REPORT SUBMISSION**

All\* reports scheduled to be presented to the Board must be produced and submitted through the corporate report management system – see link to access the system and for guidance

<http://gossweb.nottinghamcity.gov.uk/nccextranet/index.aspx?articleid=10263>.

When submitting the report for advice, you will be prompted to select reviewers. The following reviewers should be selected;

- Steve Comb
- Clive Chambers
- Jordan Whatman

When submitting the report for departmental sign-off, you will be prompted to select reviewers. The following reviewer should be selected;

- Helen Blackman

(\* This only applies to reports produced by local authority staff. External partners should continue to submit reports via email to [jordan.whatman@nottinghamcity.gov.uk](mailto:jordan.whatman@nottinghamcity.gov.uk) no later than 10.00am on the date stated.)

Please note that additional reports may be added to the schedule by request of the Chair or other Board Members. Reports are also subject to schedule changes.